Dear Deputy/Minister **[NAME]**

My name is **[NAME]** and my company [COMPANY NAME] employs [X] people in [CONSTITUENCY].

Our latest electricity bill was [€X ], up from [€X ] in our previous bill.

Our latest gas bill was [€X ], up from [€X ] in our previous bill.

Our business cannot absorb this level of cost increase. I know that Government has announced a range of energy supports and given advice to help businesses reduce energy consumption. But the supports are for the long term, and the advice will not help us to pay the increased energy bills we are getting **RIGHT NOW**.

If we do not get assistance to pay these bills soon we will:

* Reduce workers’ hours
* Lay workers off
* Increase our prices to customers
* Temporarily close the business
* Permanently close the business

**[ADD/EDIT/DELETE AS NECESSARY]**

Borrowing money to get through this crisis is **not** an option for our business. I would like to know what small business supports you intend to ask Government for in order to avoid bad consequences for our workers, our customers, and our business.

Yours,

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